

REGULAR MEETING  
DUNCAN CITY COUNCIL  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
JUNE 28, 2022  
5:15 P.M.

AMENDED AGENDA

INVOCATION

FLAG SALUTE

ROLL CALL

MAYORAL PROCLAMATION RECOGNIZING DR. ROBERT WEEDN AS KING OF THE 39<sup>TH</sup> ANNUAL FOUNDER'S DAY CELEBRATION.

MAYORAL PROCLAMATION RECOGNIZING MRS. VICKI JOY MALONE AS QUEEN OF THE 39<sup>TH</sup> ANNUAL FOUNDER'S DAY CELEBRATION.

- ITEM #1:  CONSIDER APPROVAL OF CONSENT AGENDA.
- a) Minutes of June 14, 2022.
  - b) List of Claims
  - c) Acknowledge the appointment of Douglas Kellogg to fill a vacant board position on the Lakes Commission expiring May 5, 2025.
  - d) Acknowledge the appointment of Brad Ramsey to fill a vacant board position on the Lakes Commission expiring May 5, 2026.
  - e) Budget Amendments
    - Council Comments/Questions
    - Motion \_\_\_\_\_
    - Second \_\_\_\_\_
    - Roll Call
- ITEM #2:  Consider accepting a matching grant of \$108,700.00 from the McCasland Foundation.
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #3:  Consider awarding the bid for the Abe Raizen Spector Shade Improvements Project to Noah's Park and Playground in the amount of \$236,077.00. (Tabled from July 14, 2022)
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #4:  Consider authorizing the purchase of two (2) zero turn mowers for the Parks Department from Great Plains Kubota in the amount of \$ 32,919.44.
- Public Comments
  - Council Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call

ITEM #5:  Consider approving a Use on Review application to allow a Sober Living Group Home to occur at a property located at 220 N. F Street, Duncan Oklahoma.

- Public Comments
- Council Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #6:  Consider approving a Use on Review application to allow a Daycare Facility to occur at a property located at 1702 W. Hickory, Duncan, Oklahoma.

- Public Comments
- Council Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #7:  Consider approving the restatement adoption agreement for the Oklahoma Municipal Retirement Fund defined contribution plan as required by the IRS.

- Public Comments
- Council Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #8:  Consider declaring an emergency in relation to the previous item.

- Public Comments
- Council Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #9:  Consider approving the restatement adoption agreement for the Oklahoma Municipal Retirement Fund defined contribution city management plan as required by the IRS.

- Public Comments
- Council Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #10:  Consider declaring an emergency in relation to the previous item.

- Public Comments
- Council Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #11:  Consider and approve the 5% cost of living adjustment (COLA) for non-union employees.

- Public Comments
- Council Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #12:  OTHER COMMENTS:

a) By the Public

*Per State Statute the Mayor and Council will not be able to respond to any issues brought forward during this part of the agenda. The City Manager or the Staff will take your information and address the situation then reconnect with you. The Council Members are available before and after the meeting to address concerns on an individual basis.*

a) By the Council

b) By the City Manager

ITEM #13:  Adjournment

- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

Posted this 27th day of June 2022 at 5:12p in the office of Duncan City Hall.



BRIAN KRISS, ASSISTANT CITY CLERK

REGULAR MEETING  
DUNCAN PUBLIC UTILITIES AUTHORITY  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
JUNE 28, 2022  
5:15 P.M.

AMENDED AGENDA

ROLL CALL

- ITEM #1:  CONSIDER APPROVAL OF CONSENT AGENDA
- a) Minutes of June 14, 2022.
  - Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #2:  Consider approving a Pole Attachment Agreement between the Duncan Public Utilities Authority and Clairty Telecom LLC.(Tabled from June 14, 2022)
- Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #3:  Consider approving Horseshoe Construction Pay Request No. 3 in the total amount \$125,561.50 for services rendered in connection with the Sanitary Sewer Rehabilitation Project.
- Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #4:  Consider approving Portland Utilities Construction Co. LLC Pay Request No. 10 in the total amount of \$36,337.50 for services rendered in conjunction with the Sanitary Sewer Rehabilitation Project.
- Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #5  Consider approving Freese and Nichols Pay Request No. 4 in the amount of \$26,074.04 on the Clear Creek Lake Dam Phase II Embankment Evaluation.
- Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call
- ITEM #6  Consider approving Freese and Nichols Pay Request No. 37 in the total amount of \$1,039.03 on the Clear Creek Lake Spillway Project.
- Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call

ITEM #7:  Consider Tetra Tech Inc Pay Request No. 22 in the amount of \$97,841.81 for services rendered in connection with the Sewer Rehabilitation Design Phase I Project.

- Public Comments
- Trustee Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #8:  Consider authorizing the removal and replacement of the Bio Unit Hydro Gates and awarding the bid to Jacobs in the amount of \$32,790.16.

- Public Comments
- Trustee Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #9:  OTHER COMMENTS:

a) By the Public

*Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.*

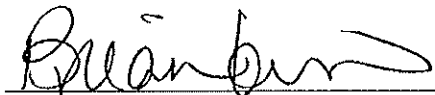
b) By the Chairman and Trustees

c) By the General Manager

ITEM #10:  Adjournment

- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

Posted this 27th day of June 2022 at 5:12p in the office of Duncan City Hall.



BRIAN KRISS, ASSISTANT CITY CLERK

REGULAR MEETING  
DUNCAN ECONOMIC DEVELOPMENT TRUST AUTHORITY  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
JUNE 28, 2022  
5:15 P.M.

AGENDA

ROLL CALL

ITEM #1:  CONSIDER APPROVAL OF CONSENT AGENDA

- a) Minutes of May 24, 2022.
  - Public Comments
  - Trustee Comments/Questions
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
  - Roll Call

ITEM #2:  Consider approving a withdrawal of sales tax dollars in the amount of \$202,965.13 for payment to Hope Equipment and Construction Inc. for services rendered with the PGM Processing Expansion Project.

- Public Comments
- Trustee Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #3:  Consider approving a withdrawal of sales tax dollars in the amount of \$62,232.32 for payment to WW Builders for services rendered with the two (2) Commercial Lab Buildings Construction Project.

- Public Comments
- Trustee Comments/Questions
- Motion \_\_\_\_\_
- Second \_\_\_\_\_
- Roll Call

ITEM #4:  OTHER COMMENTS:

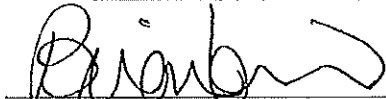
- a) By the Public

*Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.*

- b) By the Chairman and Trustees-
- c) By the General Manager-

ITEM #5:  Adjournment

Posted this 27th day of June 2022 at 5:12p in the office of Duncan City Hall.



BRIAN KRISS, ASSISTANT CITY CLERK

City of Duncan, Oklahoma

# Proclamation

*Whereas, the Stephens County Historical Society and Museum is hosting the 39<sup>th</sup> annual Founder's Day Celebration on the 25<sup>th</sup> day of June, 2022. A Founder's Day King is named who epitomizes the spirit of a pioneering Oklahoman through service and community involvement.*

*Whereas, the nomination for King this year is Dr. Robert Weedn, a person who exemplifies the spirit of a pioneering Oklahoman.*

*Whereas, Dr. Weedn, a lifelong Duncan resident has served his community proudly. He has enhanced life in the City of Duncan in many ways. His medical expertise and vision for the future of Duncan has afforded us all the opportunity to have world class medical care in our community. He was instrumental in the planning and creation of a central hospital for Duncan. He and his wife, Julie, have built a life to be proud of, including raising three highly successful children. One thing that has always remained constant is his willingness to serve his community. He has served without expectation of acknowledgement. He is described as a man who is a servant leader and one who loves Duncan. He has had a profound impact on so many members of our community and will be forever appreciated for his service.*

*Now therefore, in recognition of his contributions to the community and the City of Duncan, Oklahoma, I, Robert Armstrong, Mayor of the City of Duncan do hereby designate and proclaim*

**Dr. Robert Weedn**

**King of the 39<sup>th</sup> Annual Founder's Day Celebration.**

*In Witness Whereof, I hereunto set my hand and cause the Official Seal of the City of Duncan, Oklahoma, to be affixed hereto this 21<sup>st</sup> Day of June 2022.*

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Robert Armstrong, Mayor

City of Duncan, Oklahoma

# Proclamation

*Whereas, the Stephens County Historical Society and Museum is hosting the 39<sup>th</sup> annual Founder's Day Celebration on the 25<sup>th</sup> day of June, 2022. Each year a Queen is named who epitomizes the spirit of a pioneer woman through selfless service and community involvement.*

*Whereas, the nomination for Queen this year is Mrs. Vicki Joy Malone, a person who exemplifies the spirit of a pioneer woman. She, through years of selfless service, inspires others to volunteer and give freely of themselves.*

*Whereas, Mrs. Vicki Joy Malone has a selfless servant's heart. She has had a profound impact on the lives of many members of the community. Anyone that knows her is impressed with her warmth and generosity. She is truly a forever friend to many and has touched many lives. She gives her time freely by volunteering throughout her life with the Gleaners Oklahoma Home and Community Education Group and has supported Relay for Life, the Toy Shop, and has braided chew toys to sell and raise funds for the Stephens County Humane Society. She has volunteered for the Election Board, and has always answered the call for help when there is a community need, such as raising money to provide local law enforcement with privacy covers for victims in fatality accidents. She is always gracious and modest about her service to others.*

*Now therefore, in recognition of her contributions to the community and the City of Duncan, Oklahoma, I, Robert Armstrong, Mayor for the City of Duncan do hereby designate and proclaim*

**Mrs. Vicki Joy Malone**

**Queen of the 39<sup>th</sup> Annual Founder's Day Celebration.**

*In Witness Whereof, I hereunto set my hand and cause the Official Seal of the City of Duncan, Oklahoma, to be affixed hereto this 21<sup>st</sup> Day of June 2022.*

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Robert Armstrong, Mayor